

Policy No. 3200

Snow Removal Policy

CONTENTS

1. TITLE	3
2. POLICY STATEMENT	3
3. PURPOSE	3
4. SCOPE————————————————————————————————————	3
5. OBJECTIVE—	3
6. POLICY DETAILS —	3-4
7. ROLES AND RESPONSIBILITIES—	5
8. MONITORING, EVALUATION AND REVIEW —	5
9. DEFINITIONS AND ABBREVIATIONS————————————————————————————————————	5
10. ASSOCIATED DOCUMENTS—	5
11. SNOW REMOVAL PRIORITY ROADS MAP—————	6



REVISION RECORD

Date	Version	Revision description
September 27 th 2011	1	Original and Current Snow Removal Policy
December 15 th 2015	2	Revised Snow Removal Bylaw # which is associated with this policy, corrected grammatical errors, added to "third" priorities and added a revised map

December 15, 2015 Page **2** of **6**



1. TITLE:

1.1 Snow Removal Policy

2. POLICY STATEMENT:

2.1 The Village of Heisler believes that to keep good order of the roadways found within the Village boundaries during the winter months, each roadway must be prioritized.

3. PURPOSE:

3.1 To ensure the general public, employees and staff of the Village of Heisler know what roadways are priorities for snow removal, this policy will be enacted.

4. SCOPE:

4.1 The scope of this policy includes but is not limited to the Public Works Department and the general public.

5. OBJECTIVES:

5.1 The Objective of this policy is to ensure that the ideas presented in the Purpose of this policy will be upheld.

6. POLICY DETAILS:

- 6.1 After a snowfall and the roadways need to be plowed as shown through Bylaw #494-15 (The Snow Removal Bylaw), this policy must be consulted to outline what roadways are priorities.
- 6.2 The top priority roadways are as follows:
 - **6.2.1 Fire Department Driveway**
 - 6.2.2 Manning Avenue
 - 6.2.3 Sifton Street

December 15, 2015 Page **3** of **6**



- 6.2.4 Main Street
- 6.2.5 Stewart Street
- 6.2.6 Strom Street
- 6.3 The second priority roadways are as follows:
 - 6.3.1 Haultain Avenue
 - 6.3.2 Rutherford Avenue
 - 6.3.3 Aberhart Avenue
 - 6.3.4 Brownlee Street
 - 6.3.5 Greenfield Street
 - 6.3.6 Reid Street
- 6.4 The Third priority roadways are as follows:
 - 6.4.1 All Village Back Alleys
 - 6.4.2 St. Martin's Church parking lot
 - 6.4.2.1 Public Works must make efforts to ensure the lot is clear of snow for scheduled Sunday Mass.
 - 6.4.3 Heisler Track Loading Facility
 - 6.4.3.1 Public Works must clear the roadway, east and west approaches and parking lot.
 - 6.4.4 Walking Trails
- 6.5 The Public Works department must follow the aforementioned priorities.

December 15, 2015 Page **4** of **6**





7. ROLES AND RESPONSIBILITIES:

- 7.1 It is the role of the Public Works Department of the Village of Heisler follow this policy and Bylaw 494-15 (The Snow Removal Bylaw) during the winter months.
- 7.2 It is the responsibility of the Public Works Department to follow the aforementioned roadway priorities.
- 7.3 It is the role of the Administration Department and the Heisler Village Council to make the general public aware of what roadways are priorities when an inquiry is made.
- 8. MONITORING, EVALUATION AND REVIEW:
 - 8.1 The monitoring, evaluation and review of this policy is the responsibility of the Administration Department of the Village of Heisler.
- 9. DEFINITIONS AND ABBREVIATIONS:
 - 9.1 All Definitions are subject to those found within the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26.

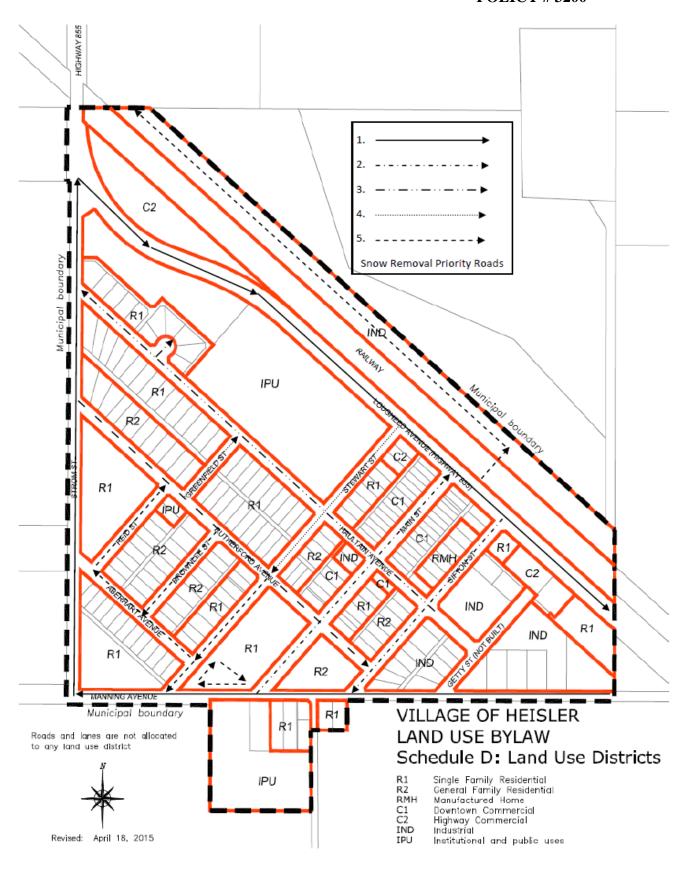
10. ASSOCIATED DOCUMENTS:

10.1 Attached is a copy of a map of the Village of Heisler indicating what roadways are priorities.

Council Approved:		Motio	n #
Responsibility:	<u>Administration</u>		
Next Review Date:	<u>December 15, 2020</u>		

December 15, 2015 Page **5** of **6**





December 15, 2015 Page **6** of **6**